

AMERICAN BOARD OF FORENSIC ACCOUNTING INSTRUCTION SHEET FOR CONTINUING EDUCATION REPORTING WORKSHEET

GENERAL CONTINUING EDUCATION REQUIREMENT INFORMATION

Members of the American Board of Forensic Accounting who also hold a Certification and/or have the Diplomate or Fellow designation are required to take 15 continuing education units per calendar year. Units are only required to be reported biennially. Please submit your reporting form either upon completion of your two-year requirement or prior to December 31st of each even numbered year. For example, reporting for units earned in 2021 and 2022 can be submitted at the completion of the 15 unit requirement for 2022 or by December 31, 2022.

Credit for units will only be applied for the year earned, based on calendar year; units do not carry over to the following year.

We recommend you take our Forensic Accounting Review and other courses offered by the ABFA. Go to our website and search under Programs/Courses. Members may be entitled to a discount.

Please submit completed reporting form to the Registrar's office by fax, mail, or email:

Mail: American Board of Forensic Accounting, 1400 Easton Dr. #137, Bakersfield, CA 93309

Fax: (661) 861-8005

Email: Staff@abfa.us

SUBJECT CODES

Please note, as a Board that specializes in forensic accounting, all reported ABFA continuing education should relate to the forensic accounting field. We encourage taking NASBA-registered courses.

- FA** Forensic Accounting - courses relating to the broad based knowledge of forensic accounting.
- F** Fraud - courses relating to fraud prevention and detection.
- AA** Accounting and Auditing - pertains to financial statement preparation and auditing.
- E** Ethics Education - pertains to the relationship, application, and/or promotion of ethics.
- O** Other - courses and work that pertain to forensic accounting (provide written support).

METHOD OF PRESENTATION

- L** Live Presentation - attend a live presentation with instructor, discussion leader, or speaker
- I** Interactive Self Study - requires participant responses to questions, tests understanding of subject matter, and provides feedback on incorrect answers
- P** Author of published work - author of published book (15 units) or article (5 units) relating to the forensic accounting profession (original works only)
- T** Teaching - instructor of a course related to the forensic accounting profession at an accredited college or university (5 units), speaker at other professional conference or event (3 units)
- S** Service - Author of continuing education products (units TBD - contact the ABFA)